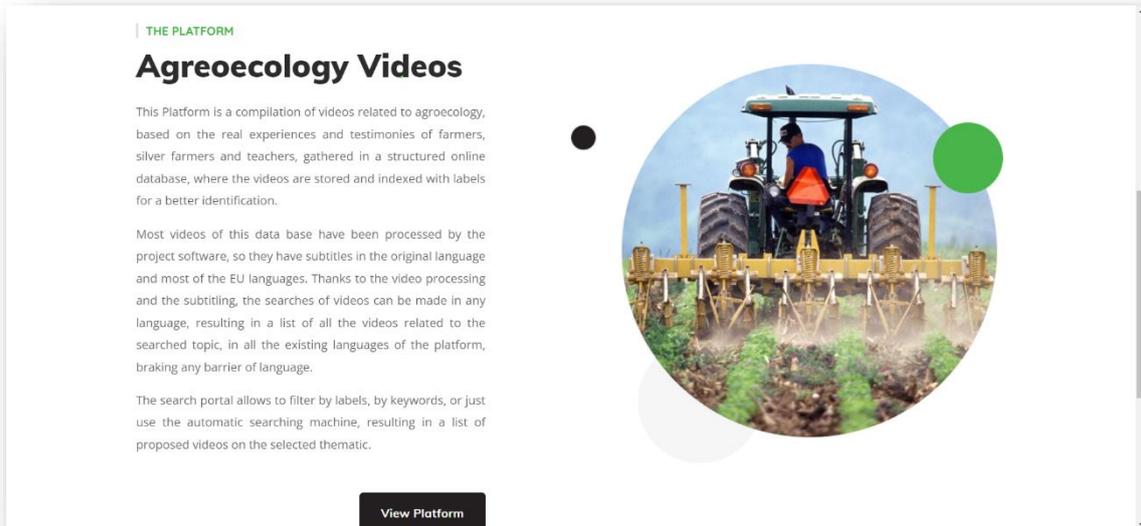




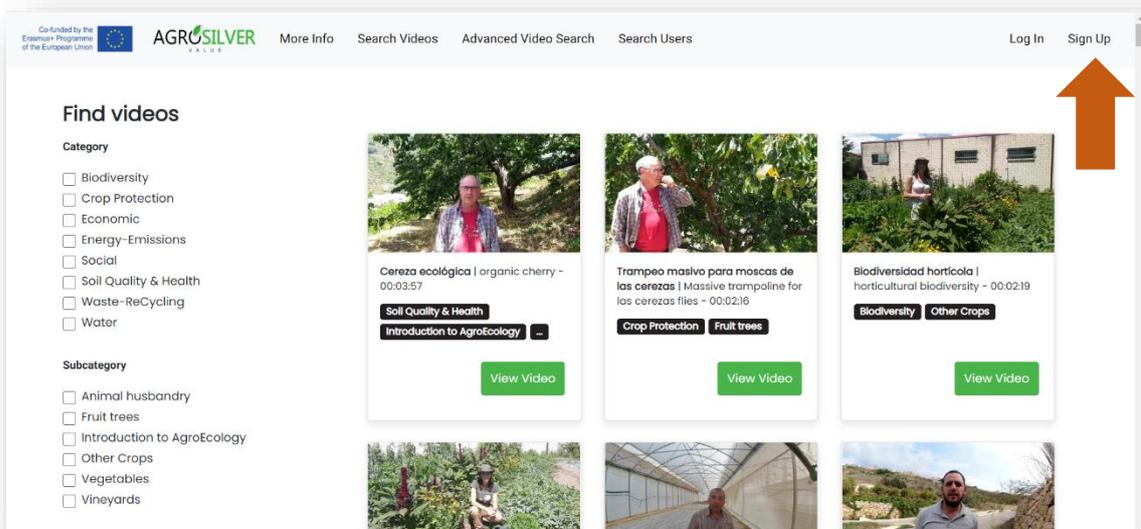
INSTRUCTION MANUAL FOR UPLOADING VIDEOS TO THE AGROSILVER PLATFORM

Step 1. Visit the Agrosilver platform at the following link: <https://videoplatform.agrosilver.eu/>



Step 2. Sign up

First of all, the first thing we have to do is register on the platform. To do this, click on "Sign up" and proceed to provide all the required details about our data.

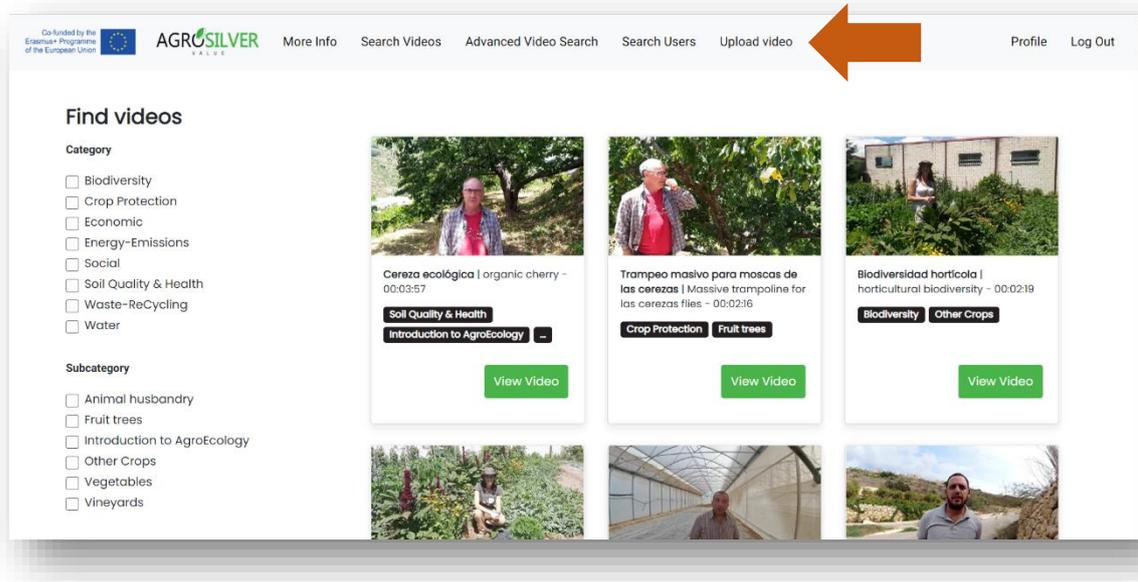




Step 3. Upload video

At the moment in which we have registered, the option to upload video appears.

We click on it.



Step 4. Complete the data

This is the most important step, since we must be attentive. It is essential that the title is written in the **original language**. The categories can be added up to level 7 and can be selected between:

- **Waste/ReCycling:** any recovery operation by which waste materials are reprocessed into products, materials or substances whether for the original or other purposes.
- **Crop Protection:** practice of managing plant diseases, weeds, and other pests (both vertebrate and invertebrate) that damage crops and forestry.
- **Energy/Emissions:** in an energy sense, these are waste products of a process aimed at obtaining useful work. The most common emissions from energy are associated with the generation of electricity and the transportation of people and goods.
- **Biodiversity:** the variety of plant and animal life in the world or in a particular habitat.



- Soil Quality & Health: measure of the condition of soil relative to the requirements of one or more biotic species and or to any human need or purpose.
- Water: problems or lack of water in the fields.
- Economic: measures for the use of resources, the production of goods and services, the growth of production and well-being over time.
- Social: beneficial repercussions in the whole society or in some social group.

Like the **title**, the **manual keywords** and the **description** must also be written in the **original language**. Next, the language in which the speaker communicates the information in the video. **The description in the original language** should not exceed 200 characters.

The screenshot shows the 'Upload video' form with the following fields and annotations:

- Title (original language)**: A text input field containing 'video example 1'. An orange arrow points to this field from the left.
- Country**: A dropdown menu.
- Categories**: A section with two levels of dropdown menus. Level 1 includes 'Crop Protection' and 'Vegetables'. Level 2 includes 'Biodiversity' and 'Other Crops' (which is highlighted with a blue border). A minus sign icon is next to the Level 2 header.
- Manual Keywords (original language)**: A text input field with a placeholder 'Type in a keyword and press the comma or enter to add it'. An orange arrow points to this field from the left.
- Place to upload the video**: Radio buttons for 'Platform' and 'Software'.
- Recording Site (Optional)**: A text input field.
- Speaker (Optional)**: A text input field.
- Crop Type (Optional)**: A text input field.



Biodiversity

Other Crops

+

Manual Keywords (original language)

fruit trees covers Type in a keyword and press 1

Language

English

Description (max 200 characters)

Upload Video

Speaker (Optional)

Crop Type (Optional)

Drag & Drop files here

The country that must be indicated is from where the video was sent. About the place to upload the video, it's recommended to select **software**, because it is uploaded on the platform and in the software, while if we select platform, it is only uploaded on the platform.

video example 1

Title (original language)

Categories

Level 1

Crop Protection

Vegetables

Level 2

Biodiversity

Other Crops

+

Manual Keywords (original language)

fruit trees covers Type in a keyword and press 1

Country

Greece

Place to upload the video

Platform

Software

Recording Site (Optional)

Speaker (Optional)

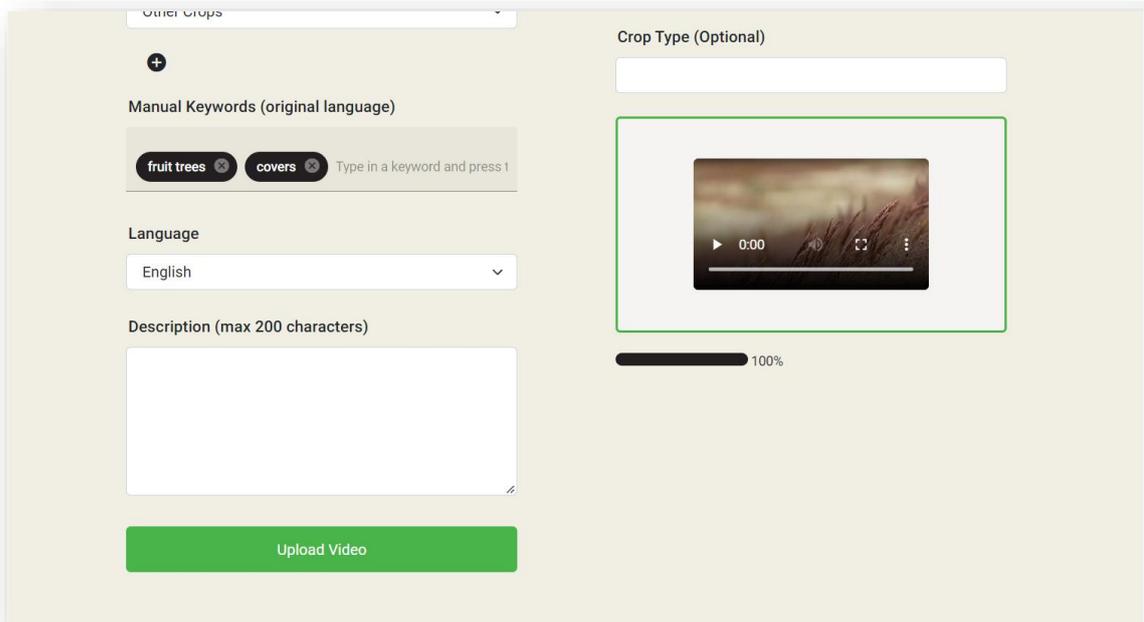
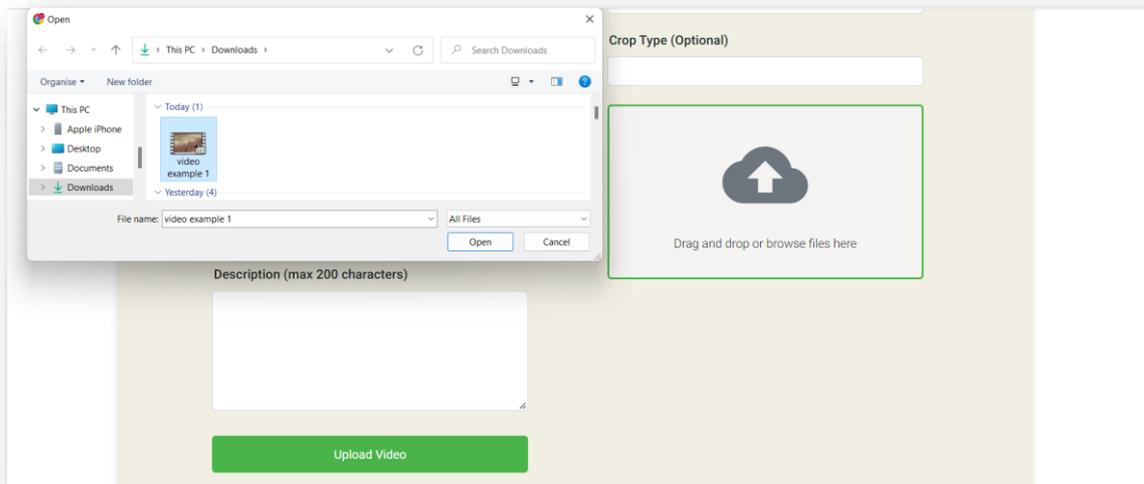
Crop Type (Optional)

Drag & Drop files here



Step 5. Drag and drop or browse files

Select the video you want to upload and let it load until it reaches 100%.





Step 6. Upload the video to the platform

Click on "upload video" and wait for the automatic process.

This message will be opened. Finally, you must wait for the administrator to authorize the video and upload it to the platform.

